

# SOUL CAFE VOLUNTEER APPLICATION FORM



Soul Café was established in August 2003 to serve hot meals free of charge to the highly disadvantaged of the Newcastle region, many of whom are homeless, have mental illness, substance abuse issues or live in poverty. Soul Café is administered by LifeShapers Family Services which is a not-for-profit **registered charity** providing real, relative and restorative assistance without any strings attached. We are not government funded and rely on corporate sponsorship, donations and fundraising.

The Soul Café has become a "hot spot" for the homeless and disadvantaged where they know they can not only access a meal on site, but other essential services **FREE OF CHARGE**, like our Soul Doctors Clinic, Legal Aid, Centrelink, Housing, Counselling, Podiatrist, Mental Health Support, Smart Recovery (dealing with addiction groups), Gamblers Anonymous, haircuts and referral to other services.

Please complete this form and return to [admin@soulcafe.org.au](mailto:admin@soulcafe.org.au) or PO Box 686, Newcastle 2300

<b>FULL NAME</b>			
	<b>ADDRESS</b>		
	<b>PHONE</b>	Home No:	Mobile No:
	<b>EMAIL ADDRESS</b>		
	<b>OCCUPATION</b>		
	<b>DATE OF BIRTH</b>		
	<b>EMERGENCY CONTACT</b>	Name:	Contact No:
Relationship to Emergency Contact:			
<b>VOLUNTEER PREFERENCE</b>  Indicate which type of volunteer role, shift and day you would like to volunteer for.  <i>Please indicate at least three (3) options that could work for you.</i>	<b>FOOD PREPARATION SERVICE</b>		
	<b>Breakfast shift: 7:00am to 9:00am Newcastle</b> (service 7:30am – 8:30am)		
	Monday <input type="checkbox"/> (Weekly)	Wednesday <input type="checkbox"/> (Fortnightly or Monthly)	
	Thursday <input type="checkbox"/> (Fortnightly or Monthly)	Friday <input type="checkbox"/> (Weekly)    Sat <input type="checkbox"/> (3wk Rotation)	
	<b>Lunch shift: 9:00am to 2:00pm</b> (service 11:30am – 1:00pm)		
	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/>	
	<b>Late Lunch shift: 11:00am to 2:30pm</b> (service 11:30am – 1:00pm)		
	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/>	
	<b>Lunch shift: 11:15am to 1:30pm</b> (service 12noon – 1pm)		
	Sunday <input type="checkbox"/> (Fortnightly or Monthly)		
<b>CORPORATE BREAKFASTS</b>			
<b>Tuesday Morning: 6:30am to 9:00am</b> – Corporate Breakfasts are hosted by Collective Heart and NFP Connect, two local not for profit organisations, that raise funds for Soul Café. The corporate breakfast team prepare and serve this meal two Tuesday mornings each month. If you are interested in volunteering on the Corporate Breakfast Team, please ask about the upcoming dates.			
<input type="checkbox"/> I would like to volunteer on the Corporate Breakfast team.			
<b>FUNDRAISING EVENT TEAM</b>			
<input type="checkbox"/> I would like more information about being on the fundraising event team. <i>Please list your fundraising experience and indicated days and times you would be available.</i>			

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	<p><b>ADMINISTRATION ROLE</b></p> <p><input type="checkbox"/> I would like more information about the administrative role.  <i>Please list your administration experience Word, Excel, Xero and indicate days/times you would be available.</i></p>
<p><b>SKILLS, EXPERIENCE OR QUALIFICATIONS</b></p>	<p><i>Please let us know if you have any specific skills, experience, qualifications or hobbies</i></p>
<p><b>HOW DID YOU HEAR ABOUT SOUL CAFÉ</b></p>	
<p><b>WHY DO YOU WANT TO VOLUNTEER?</b></p>	
<p><b>PREVIOUS VOLUNTEER WORK</b></p>	<p>No <input type="checkbox"/> Yes <input type="checkbox"/> If 'Yes', please give brief details:</p>
<p><b>WORKING WITH CHILDREN CHECK</b></p>	<p><b>Volunteers are asked to provide a Working With Children Check.</b></p> <p>Do you have a WWCC? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please provide your WWCC number: WWC _____</p> <hr/> <p>Have you ever been convicted of any sexual criminal offense? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p><b>EXISTING MEDICAL CONDITIONS</b></p>	<p><i>Please list any medical conditions or any medication you take that may affect your ability to undertake voluntary work:</i></p>

- I agree that I will not be under the influence of any alcohol or drugs whilst volunteering.
- I agree that, unless I have been specifically authorised, I may not speak on behalf of Soul Café.
- I will use my best endeavors to promote and enhance the interests and reputation of Soul Café.
- I authorise Soul Café to use my name and/or photographs of myself taken whilst undertaking volunteer activities for Soul Café in any publications used for promotion purposes.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For further info contact [admin@soulcafe.org.au](mailto:admin@soulcafe.org.au)